**MPSA Minutes**

**Wednesday 18th July**

**Present:** Sarah Greensides, Suzanne Devenport, Rob Walley, Esther Holden, Nura Ranfield, Sarah Ranfield, Louise Gallie, Suzanne Gregory, Caroline Williams, Sam Denham.

**MPSA Positions:**

* Newly appointed positions are:

Chair: Esther Holden

Treasurer: Louise

Secretary: TBC – however currently agreement to rotate minute taking!

**Communications**

* Minutes to be circulated with Newsletter
* Minutes to be added to school website

**Fundraising 2013/2014**

* Match funding has been confirmed by Barclays, however receipt of payment needs to be checked – this should be in the account in 30 days*. Louise Gallie to check*
* £2310.21 raised in total (including £1000 matched funding from Barclays).
* Overall, a rough estimate of funds raised in the school year 2013/2014 was £3500.

**Fundraising 2014/2015**

* Agreed a good target to have for 2014/2015 is £5000!
* MPSA would like to have a thermometer chart to share progress with the school/parents and get everyone behind it and make it visible on a noticeboard outside school.
* Suggestion to be considered that it would be nice to show on the chart what we can spend the money on i.e. school trips/new books/Sports equipment
* Need to investigate if it is possible to receive match funding from more than one individual within an organization and also from multiple organisations. *Louise Gallie/Suzanne Gregory*

**Summer Fair Analysis**

* Overall we all agreed that we did a great job, especially with the weather! A big thank you to everyone involved!

**What we did well**

* The dance troop was well received – everyone enjoyed watching
* It was lovely to hear the choir sing
* Great support on the day by lot of parents! Thank you!!
* Non-Uniform day worked brilliantly as an incentive for the whole school to bring cakes in.
* Bouncy castle was great size for the younger kids
* BBQ was fantastic: Thanks to Lee, Caroline and Ali!
* Bag Bola was a great success

**What we could do differently**

* Weatherproofing: Need to weather proof the fair and invest in marquee/pop up tents/sharing of St Vincents Tent*. Ali Denham/Mark Wilding to investigate*
* Timing: Consensus was that 11 – 2 is too short, look at extending for next year.
* Bar: School happy to include a bar for next years’ summer fair.
* Entertainment: investigate more entertainment /activities for the children
* Involve the children more in future: Each class to do something different? Perhaps Manor Parks got talent? Maypole dancing/fashion show
* Pricing: Check pricing of items eg ice lollies we could charge more
* Bouncy Castle: Need a larger option for the older children – investigate Army assault course bouncy castle.
* Fire engine: Investigate the possibility of the fire engine coming
* Stocks: Mrs Greensides happy to do this!
* Panning for coins in sand: prizes 1p up to £1.
* Spinney: Could use for a treasure hunt
* Hook a duck: Younger children love it
* Parent & Child Bake off?/Local chef to do a demonstration?

**Christmas**

* Want to run the Christmas event differently to last year
* Potentially a magic show for the older kids – *Lee Williams to investigate magician costs/availability*
* All children who want to have tea with Santa - £5 per ticket includes Minced pie and mulled wine? Different day for each class – logistics need to be thought about.
* Would still like to run a Xmas raffle – will need to think about prizes at the next meeting.

**Social Media**

* Facebook & Twitter: Twitter is useful but not used by as many people as facebook, therefore School happy trial a facebook page as long as it won’t show any negative comments /link to things not approved by school. *Louise Gallie to set this up*

**MPSA Proposed Calendar of events & fundraising activities**

**Autumn Term**

**MPSA first meeting:** Wednesday 10th September, Leigh Arms, 19:30

**Children Christmas card designs** – need to start doing soon after return to school – last year card proofs were given to parents at parents evening and this worked well.

**Race Night** - 2nd October from 7:30

**Halloween Disco:** Thursday 23rd October: (sell glitter tattoo’s/hairspray)

Infants: 1800 – 1900

Juniors: 1915 – 2030

**MPSA second meeting:** Wednesday 12th November , School 2pm

**MPSA night out:** TBC

**Other potential events to include in the calendar & fundraising ideas:**

**Camp out on school grounds:** £10 per ticket (families only) – *Caroline Williams to feedback on Lower Peover event*

**Car Boots Sale**: Scouts have held car Boot Sales on the Heath which seems like a good fundraising idea. Could charge £10 per car and advertise on our new facebook page! *Caroline to advise of available dates for us to do this.*

**Manor Park School Calendar:** Investigate costs and feasibility of creating a school calendar. Could have children drawing pictures for each month of the year and include key school dates on the calendar. Could sell as a Christmas gift.

**AOB:**

Knutsford Schools Ball: *Cathryn Walley to be on the organizing committee so will feedback feasibility of Manor Park being included.*